



<https://www.fdcapital.co.uk/job/part-time-finance-director-oxford/>

## Part-Time FD – Oxford

### Description

Our client is a leading professional services company based in Oxford. They pride themselves on delivering high-quality solutions to our clients and maintaining a reputation for excellence in our industry. As part of their commitment to strategic financial management, they are seeking a highly skilled and experienced Part-Time Finance Director to join their dynamic team.

This is a part-time position, with a flexible schedule of hybrid working. Initially 4 days per week, then in time reducing to 2 days per week.

### Responsibilities

We are looking for a talented and strategic-minded Finance Director to oversee the financial operations of our company on a part-time basis. The successful candidate will play a key role in shaping and executing financial strategies, ensuring compliance with regulatory requirements, and contributing to the overall success and growth of the organisation.

#### 1. Financial Strategy and Planning:

- Develop and implement financial strategies in alignment with company goals and objectives.
- Provide strategic financial guidance to the executive team and contribute to decision-making processes.

#### 2. Budgeting and Forecasting:

- Lead the budgeting process and collaborate with department heads to ensure accurate forecasting.
- Monitor and analyze financial performance against budgets and provide recommendations for improvement.

#### 3. Financial Reporting:

- Prepare timely and accurate financial reports for internal and external stakeholders.
- Ensure compliance with accounting standards and regulatory requirements.

#### 4. Cash Flow Management:

- Manage cash flow effectively, optimizing working capital and liquidity.
- Implement strategies to mitigate financial risks and improve financial resilience.

#### 5. Financial Compliance:

- Oversee compliance with tax regulations, financial reporting requirements, and other statutory obligations.
- Collaborate with external auditors to ensure a smooth audit process.

#### 6. Financial Systems and Controls:

- Evaluate and enhance financial systems and controls to ensure accuracy and efficiency.
- Implement best practices to safeguard company assets and prevent fraud.

#### 7. Team Leadership and Development:

- Lead and develop the finance team, providing guidance and

### Hiring organization

FD Capital Recruitment

### Employment Type

Part-time

### Beginning of employment

1st December 2023

### Duration of employment

Perm

### Industry

Professional Services

### Job Location

Oxford

### Working Hours

9-5

### Base Salary

£ 600 - £ 700

### Date posted

November 27, 2023

### Valid through

31.12.2023

support.

- Foster a culture of continuous improvement and professional development within the finance department.

## **Qualifications**

- Proven experience as a Finance Director or in a similar senior finance role.
- Strong knowledge of financial management, budgeting, and forecasting.
- Experience in a professional services or related industry is highly desirable.
- Solid understanding of financial regulations and compliance.
- Excellent analytical and problem-solving skills.
- Effective communication and interpersonal skills.
- Professional accounting qualification (ACA, ACCA, CIMA) is preferred.
- Proficient in financial software and MS Office suite.

## **Job Benefits**

This is a part-time position, with a flexible schedule of hybrid working. Initially 4 days per week, then in time reducing to 2 days per week.

## **Contacts**

FD Capital are a leading recruiter of [FDs and CFOs for the professional services](#) sector and the [Oxford](#) area